



**COTSWOLD**  
District Council

Tuesday, 13 January 2026

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## **COUNCIL**

A meeting of the Council will be held in the Council Chamber - Council Offices, Trinity Road, Cirencester, GL7 1PX on **Wednesday, 21 January 2026 at 2.00 pm.**

*J Portman*

Jane Portman  
Interim Chief Executive

To: Members of the Council  
(Councillors Mark Harris, Ray Brassington, Gina Blomefield, Claire Bloomer, Nick Bridges, Patrick Coleman, Daryl Corps, David Cunningham, Tony Dale, Mike Evemy, David Fowles, Laura Hall-Wilson, Joe Harris, Paul Hodgkinson, Nikki Ind, Angus Jenkinson, Julia Judd, Juliet Layton, Helene Mansilla, Mike McKeown, Dilys Neill, Andrea Pellegram, Nigel Robbins, Tony Slater, Lisa Spivey, Tom Stowe, Jeremy Theyer, Clare Turner, Michael Vann, Jon Wareing, Ian Watson, Len Wilkins and Tristan Wilkinson)

Recording of Proceedings – The law allows the public proceedings of Council, Cabinet, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Administrator know prior to the date of the meeting.

# AGENDA

## 1. **Apologies**

To receive any apologies for absence. The quorum for Council is 9 members.

## 2. **Declarations of Interest**

To receive any declarations of interest from Members relating to items to be considered at the meeting.

## 3. **Minutes** (Pages 9 - 34)

To confirm the minutes of the meeting of Council held on 26 November 2025.

## 4. **Announcements from the Chair, Leader or Chief Executive**

To receive any announcements from the Chair of the Council, the Leader of the Council and the Chief Executive.

## 5. **Public Questions**

To deal with questions from the public within the open forum question and answer session of fifteen minutes in total. Questions from each member of the public should be no longer than one minute each and relate to issues under the Council's remit. At any one meeting no person may submit more than two questions and no more than two such questions may be asked on behalf of one organisation.

The Chair will ask whether any members of the public present at the meeting wish to ask a question and will decide on the order of questioners.

The response may take the form of:

- a) a direct oral answer;
- b) where the desired information is in a publication of the Council or other published work, a reference to that publication; or
- c) where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

## 6. **Member Questions**

A Member of the Council may ask the Chair, the Leader, a Cabinet Member or the Chair of any Committee a question on any matter in relation to which the Council has powers or duties or which affects the Cotswold District. A maximum period of fifteen minutes shall be allowed at any such meeting for Member questions.

A Member may only ask a question if:

- a) the question has been delivered in writing or by electronic mail to the Chief

Executive no later than 5.00 p.m. on the working day before the day of the meeting; or

b) the question relates to an urgent matter, they have the consent of the Chair to whom the question is to be put and the content of the question is given to the Chief Executive by 9.30 a.m. on the day of the meeting.

An answer may take the form of:

- a) a direct oral answer;
- b) where the desired information is in a publication of the Council or other published work, a reference to that publication; or
- c) where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

**Question 1:**

**Cllr Julia Judd to Cllr Andrea Pellegram, Cabinet Member for Environment and Regulatory Services.**

I regularly receive emails from residents complaining that their food, general waste and/or recycling bins have not been collected.

Residents are often unable to report missed bins on the Council web page, and the information about missed collections invariably does not apply to those whose bins have been missed.

In their recent annual report, Ubico published that they make 99.92% 'collection accuracy' in their Operational Performance section. This dazzling statistic is hard to believe as it does not represent the reality of resident's day to day experiences across the district.

Could you please explain how "collection accuracy" is calculated including how a missed collection is defined?

Are missed collections attributed to operational failures (such as vehicle breakdowns or staff shortages) included in this calculation? If so, please can you provide the number of missed collections for green waste, general waste and recycling, broken down by reason (including operational issues)?

**Question 2:**

**Cllr Len Wilkins to Cllr Juliet Layton, Cabinet Member for Housing and Planning.**

The recently published "Service Performance Report 2025-26 Quarter 2 2025" includes a snapshot of Planning Enforcement cases and shows that 648 cases were active at that time with a clear upward trend in new cases.

CDC's organisation chart shows that two out of the four of the staff positions in this department are vacant and are interim appointments.

It's clear that this department is under resourced and struggling to keep on top of its workload, what plans does CDC have to improve this unfortunate position?

**Question 3:**

**Cllr Laura Hall-Wilson to Cllr Andrea Pellegram, Cabinet Member for Environment and Regulatory Services.**

Earlier this month, we saw bin collections cancelled in Tetbury on Monday 5th January due to weather conditions, the weather continued to be very cold on Monday night and into Tuesday morning and the CDC website let residents know collections would be cancelled across the district. Yet to resident's delight, the Lorries did in fact collect the bins in Tetbury on Tuesday 6th January.

Can you let me know why you don't contact members of this council to update them and allow them to communicate with residents about bin collections and why the website gives seemingly contradictory information?

**Question 4:**

**Cllr David Fowles to Cllr Mike Evey, Leader of the Council.**

Cotswold District Council recently published and distributed the taxpayer funded "Cotswold Together" magazine. A key focus of the publication were the Local Plan update and Local Government Reorganisation.

These are important issues which affect the whole District on which all members and parties have cooperated in attempting to deliver the best outcome for the citizens of the Cotswolds.

Despite this, the publication focusses entirely on the Liberal Democrats, why was there no engagement with the Conservatives concerning stories, overall content and format?

**Question 5:**

**Cllr Ray Brassington to Cllr Mike Evey, Leader of the Council.**

The minutes of the meeting of Council held on 24 February 2025 record that a member of the public (Mr Peter Hooper) asked "what action the Council would take to provide more grave plots for the ever-growing number of residents of Stratton".

In response, Councillor Joe Harris "acknowledged the frustration and suggested meeting up with Mr Hooper to explore the situation further", and "proposed that his Executive Assistant would arrange a meeting with Mr Hooper and relevant officers to find a resolution and provide clarity for people in Cirencester".

Could the Cabinet Member currently responsible for Cemeteries please provide an update on the current situation with regard to the availability of grave plots in Stratton and Cirencester?

**7. Appointment of Committees- vacant seat Planning & Licensing Committee**

Purpose:

To make an appointment to Planning and Licensing Committee for the remainder

of the Civic Year 2025/26, following the resignation from the Committee of Councillor Tristan Wilkinson on 9 December 2025

Recommendation:

To appoint Councillor (TBC) to the vacant Liberal Democrat seat on the Council's Planning and Licensing Committee for a term of office expiring at the next Annual Meeting of the Council.

8. **New Fee for Primate Licences** (Pages 35 - 38)

Purpose:

To seek Council's approval to implement a fee for primate licensing applications, subject to the proposed fees having been approved by the Planning and Licensing Committee at their meeting on 14 January 2026.

Recommendation:

Subject to the resolutions of the Planning and Licensing Committee on 14 January 2026, Council is recommended to:

1. Agree that the fees applicable to Primate Keeper Licence applications are set as detailed in paragraph 3.9.

9. **Treasury Management Mid-Year Report** (Pages 39 - 58)

Purpose:

To receive and discuss details of the Council's Treasury Management performance for the period 01 April to 30 September 2025 and Quarter 2 Treasury Management Prudential Indicators.

Recommendations:

That Council resolves to:

1. Note the Council's Treasury Management performance for the period 1 April 2025 to 30 September 2025 and the Quarter 2 Prudential Indicators.
2. Approve the Treasury Management Mid-Year Report 2025/26

10. **Notice of Motions** (Pages 59 - 60)

In accordance with Council Procedure Rule 12, the following Motion has been received:-

**Motion A: Making the Cotswolds a Dementia Friendly District**

Proposed by: Councillor Mark Harris

Seconded by: Councillor Paul Hodgkinson

**Motion:**

That Cotswold District Council commits to championing the development of Dementia Friendly towns and communities across the Cotswold District, working

in partnership with town and parish councils, community organisations, businesses, and relevant public sector partners.

This commitment aligns with the Council's Corporate Plan objectives relating to supporting healthy, inclusive communities, reducing inequality, and enabling residents to live well and independently for longer.

To give effect to this commitment, Council resolves to:

1. Endorse the principle of promoting Dementia Friendly Communities across the District, consistent with nationally recognised good practice.
2. Request that Cabinet refer this initiative to the appropriate Committee or service area to identify how the Council can:
  - Provide leadership,
  - Coordinate partners, and
  - Support town and parish councils wishing to pursue Dementia Friendly status.
3. Ask officers to explore the relevant guidance and support available through the Local Government Association and the Alzheimer's Society, including any existing frameworks, toolkits, or case studies.
4. Request a short report to Council within six months outlining:
  - Potential actions the District Council could take within existing resources,
  - Opportunities for partnership working, and
  - Suggested next steps for supporting communities across the District.

#### Supporting Note (for information)

Dementia affects a growing number of residents across the Cotswolds, with significant impacts on individuals, families, carers, and local communities. Creating Dementia Friendly Communities helps ensure that people living with dementia are understood, respected, and supported, enabling them to remain active and independent members of society for as long as possible.

Cotswold District Council's Corporate Plan places strong emphasis on:

- Health and wellbeing
- Stronger, more inclusive communities
- Reducing isolation and inequality
- Working in partnership to deliver outcomes

Championing Dementia Friendly Communities directly supports these aims, while

recognising that leadership at district level can help:

- Coordinate and amplify good practice,
- Support town and parish councils already active in this area,
- Engage businesses, voluntary groups, and public services, and
- Ensure a consistent, joined-up approach across the District.

The Local Government Association and Alzheimer's Society both encourage councils to play a convening and enabling role, rather than delivering services directly, making this initiative well suited to the District Council's strategic role.

## 11. **Next meeting**

The next meeting of Council will be held on 23 February 2026. The meeting will start at 6.00 pm.

(END)